

Student of Lapland University of Applied Sciences,

Here is some information for you about user accounts for Lapland UAS's information systems in a nutshell.

You'll always need a personal user account to use the information systems. When the studies begin the user accounts will be created for the students and they are valid until the end of studies.

There are several regulations and rules in terms of using the information systems. The terms of use should be familiarized and they can be found

<http://lucitinfo.luc.fi/lapinamk/layouts/15/start.aspx#/IT%20Snnt%20%20IT%20Rules/Forms/AllItems.aspx>.

**Ignorance is not a proper excuse not to obey the terms of use, because they apply to you too even if you hadn't read them.**

### User accounts and passwords.

Every student will get **AD (Microsoft Active Directory)** account and password. By the reception of the user account you'll agree to comply the terms of use of Lapland UAS.

### The most important information systems and their ID policies.

Information system	Description	Name or address	Login
<b>Windows domain (AD)</b>	local area network for the education	<b>LUC</b> domain (in the classrooms)	domain: LUC account: AD account
<b>Outlook Web App</b>	Exchange e-mail	<b>outlook.luc.fi</b>	AD account
<b>Moodle</b>	virtual learning environment	<b>moodle.eoppimispalvelut.fi</b>	AD account
<b>WinhaWille</b>	student interface for the student administration system	<b>winhaweb.lapinamk.fi</b>	AD account
<b>WLAN</b>	wireless local area network	<b>EDUROAM</b>	AD account@luc.fi
<b>HAKA federation</b>	user authentication between organizations	<b>www.theseus.fi</b> <b>www.amk.fi</b> , etc	AD account
<b>iLinc</b>	virtual classroom <b>Doesn't work with AD account password!!!</b>	<b>ilinc.eoppimispalvelut.fi</b>	iLinc account User accounts and passwords are managed by eOppimispalvelut

Links can be found in applications centrally at <http://www.pakkasraja.fi>

## Changing the password for the user account

- Students will get a one-time password which has to be changed when logging in for the first time.
- One-time password can be changed:
  - while logging in to LUC domain in Lapland UAS's computers
    - ➔ the system asks you to change the password
- Current password can be changed after you have logged in
  - computer in LUC domain
    - ➔ Ctrl+Alt+Del -> Change Password
  - web portal <https://pwd.luc.fi>
- forgotten password can be changed
  - bank identifiers (<https://identity.luc.fi>)
  - Student office

Password expires every six months. In the future the changing of passwords is easiest done in e-mail system or on classroom's computers when the system starts suggesting you to change it two weeks before the expiration.

- the requirements for the password
  - length: at least 8 characters
  - you can't use three latest passwords
  - don't use characters €, @, \$, å, ä, ö or \*

In some information systems the user account is unique and system-specific for example virtual classroom LearnLinc (iLinc), <http://ilinc.eoppimispalvelut.fi>. In these cases the passwords are changed in those systems separately.

**The user accounts are for personal use only and the user is responsible all actions done with the account.**